**MINUTES OF KIRKLAND**



**PARISH COUNCIL MEETING**

 **10th October 2023, 7:00pm**

 **Held at**

 **Kirkland and Catterall Memorial Hall**

 **The Avenue, Churchtown.**

*Present;*

*Kirkland Parish Council: Mrs. K. Davies Chairman,*

 *Mrs. I Cutler Vice Chairman,*

*Mrs. A Walmsley,*

*Mr. G Williams.*

 *Angela Nicholls: Clerk to the Parish Council*

**1457. Apologies for Absence**

Cllr. J Thompson ( due to illness)

1. **1458. Declarations of interest**

Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to up-date changes in their interests within 28 days. Cllr. Davies, Walmsley and Cutler declared interest in Churchtown in Bloom.

**1459. Minutes of the Previous Meeting 9th May 2023**

**Resolved: *The minutes of the Parish Meeting held on 9th May 2023, being previously circulated, were agreed and signed by the Chairman.***

**1460. Public Participation**

Standing Orders were suspended to allow guests to speak.

The clerk had received no public requests to join the meeting.

**1461.Planning Applications**

**Application Number:** No Planning Applications

**1462. Roads and pavements**

Cllr William has been working with his contacts in Highways to get the road markings reinstated. We can now report they are on the programme of works with as yet no definite date when it will happen.

Speeding is still a very serious issue in the Village. The Clerk will contact the PSCO and see if the School could be involved in a project to remind motorists of their respondsibilities

Churchtown is a conservation area and during recent work in particular when the Punch Bowl was made into residential accommodation the cobbles on village pavements have been reinstated in a haphazard way. It was agreed the Clerk would write to Planning and the Conservation Officer to ask for the pavements to be reinstated in a consistent manner.

**1463. Grounds Maintenance Contract**

The Grounds Maintenance Contract worked well while there was a regular member of staff completing the duties in the Parish of Kirkland. He knew the area well and was proactive in resolving issues.

Since he left the service has been at a lower standard and inconsistent with frequent changes of staff. The Clerk will speak the contractor and the contract will be reviewed in January 2024

**1464. Flood Risk Assessment**

It appears that the Flood Risk Assessment for Churchtown by Wyre has not been updated since 2016. The Clerk will seek confirmation from Wyre Borough Council to ensure it is in line with the

current climate change risks.

**1465. Communication**

It was agreed to set up Whats App Group to ease communication between Parish Councillors. The Clerk will update the website to introduce the new team of Parish Councillors and new notices will be displayed on the Noticeboard.

The Clerk will update the website with links to Community Groups and Wyre Borough Council.

The Wyre Website needs updating the Clerk will work on this

**1466. Defibrillator**

There has been a long outstanding issue the back up electrical connection from the phone box to the defibrillator which has taken a volunteer in the village a considerable amount of time to resolve. The Parish Council would like to thank him for going above and beyond what he volunteered to do.

Next years budget/ precept will need to include an additional £375 for a new main battery for the defibrillator and new pads.

**1467. Finance**

It was discussed and agreed the purchase of new battery operated Christmas Lights for the village tree with a budget up to £200. The Clerk will action the purchase.

It was discussed and resolved in a vote three for and one against funding for four representatives of Churchtown in Bloom to go to the Awards Ceremony at £15 per head a total cost of £60.

It was discussed and agreed representatives going to London for the National competition should fund their own train tickets due to the pressure on the precept.

**Bank reconciliation to 5th October 2023**

**Accounts, bank reconciliation, internal scrutiny reports to 5th October 2023**

Hard copies delivered; Councillors are asked to scrutinise these documents?

Receipts since the last meeting:

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

Receipts since the last meeting:

|  |  |  |
| --- | --- | --- |
| May | Bank Interest  | -£14.02 |
| June  | Bank Interest | -£13.66 |
| July | Bank Interest | -£16.27 |
| August  | Bank Interest | -£17.24 |
| September  | Bank Interest  | -£16.70 |
| May | Lottery May | -£14.00 |
| June | Lottery June | -£17.50 |
| July | Lottery July | -£14.00 |
| August | Lottery August | -£17.50 |
| September  | Lottery September  | £14.00 |
| 01 June 2023 | Wyre Borough | -£600.00 |
| 02 June 2023 | E Collinson | -£100.00 |
| 12 June 2023 | Dewlay | -£50.00 |
| 01 June 2023 | Wyre Borough | -£600.00 |
|  10th May 2023 | VAT refund | -£3,919.02 |

**Standing Orders and Direct Debits**

Easy Web Sites May £27.60

Easy Web Sites June £27.60

Easy Web Sites July £27.60

Easy Web Sites August£27.60

Easy Web Sites Sept £27.60

Staff Costs May £278.35

Staff Costs June £278.35

Staff Costs July £278.35

Staff Costs August £278.35

Staff Costs September £278.35

**Payment made by Bank Transfer**

|  |  |  |
| --- | --- | --- |
| 10 May 2023 | BHIB Insurance | £300.80 |
| 11 May 2023 | A Nicholls May 2023 expenses | £13.30 |
| 11 May 2023 | Lorna Murdoch Internal Audit | £75.00 |
| 11 May 2023 | New year Stationery | £4.38 |
| 31 May 2023 | A Nicholls May 2023 Wage | £265.03 |
| 31 May 2023 | A Nicholls May 2023 working from home | £18.00 |
| 02 June 2023 | Easy Web | £27.60 |
| 19 June 2023 | J Robs Grounds Maintenance | £540.00 |
| 26 June 2023 | St Helens Church Grant upkeep grounds | £150.00 |
| 29 June 2023 | Memorial Hall Grant grass cutting | £1,000.00 |
| 29 June 2023 | Childrens festival | £400.00 |
| 29 June 2023 | A Nicholls May 2023 Wage | £260.35 |
| 29 June 2023 | A Nicholls May 2023 working from home | £18.00 |
| 25 May 2023 | Laburnum Nurseries | £111.34 |
| 25 May 2023 | Laburnum Nurseries | £65.12 |
| 29 June 2023 | South Planks | £156.00 |
| 03 July 2023 | GOCARDLESS , EASYWEBSITES-B85SE | £27.60 |
| 03 July 2023 | J ROBS GROUND MAIN, INVOICE 254 JUNE  | £720.00 |
| 04 July 2023 | LCC Initial payment pension | £400.00 |
| 14 July 2023 | Information Commission | £35.00 |
| 21 July 2023 | I Cutler , plaque engraving | £24.99 |
| 21 July 2023 | TOWERS AND GORNALL, 15432  | £46.80 |
| 24 July 2023 | I Cutler reimburse flowers | £35.00 |
| 31 July 2023 | A Nicholls July 2023 Wage | £260.35 |
| 31 July 2023 | A Nicholls July 2023 working from home | £18.00 |
| 01 August 2023 | J Robs Grounds Maintenance | £720.00 |
| 01 August 2023 | Easy Web | £27.60 |
| 01 August 2023 | LCC Pension | £400.00 |
| 24 August 2023 | LALC | £58.58 |
| 30 August 2024 | A Nicholls August 2023 Wage | £260.35 |
| 30 August 2024 | A Nicholls August 2023 working from home | £18.00 |
| 31 August 2023 | J Robs Ground Main, INVOICE 296 AUGUST | £540.00 |
| 31 August 2023 | A Nicholls expenses  | £9.00 |
| 01 September 2023 | LCC Pension | £400.00 |
| 01 September 2023 | Easy Web | £27.60 |
| 02 October 2023 | A Nicholls September 2023 Wage | £260.35 |
| 02 October 2023 | A Nicholls September 2023 working from home | £18.00 |
| 02 October 2023 | J Robs Ground Main, INVOICE 320 September  | £540.00 |
| 21 July 2023 | Lamburnum Nurseries 8556 | £1,130.95 |
| 21 July 2023 | Lamburnum Nurseries 8584 | £20.96 |
| 21 July 2023 | Cartridge Shop  | £32.98 |
| 03 August 2023 | Lamburnum Nurseries 8488 & 8170 | £122.10 |

The Parish Councillors reviewed and agreed the transactions

**1468. Verbal Reports for information**

**Kirkland Memorial Hall**

The recent meetings have been about the 100 year celebrations which have now taken place.

The main roof of the Village Hall is in a poor state of repair and considerable funds need to be raised to replace the roof.

**The School House Trust**

They are still in a sound financial position and able to help the school if needed

**Wyre Area Lancashire Association of Local Councils**

Margaret Mcleod used to attend . Karen Davies as asked to be updated about future meetings

**Churchtown in Bloom**

Churchtown in Bloom will hear about the Regional Awards Thursday 19th October 2023 and National one Monday 23rd October 2023. The results of the National Competition will be announced on the one show.

**1469. Agenda for next meeting/ date and time of next meeting**

It was agreed the meetings will move to Monday’s if Kirkland Village Hall can accommodate by monthly starting in January 2024

**Meeting closed 8:40pm The next meeting will be held on Monday 10th January 2024 at 7pm and Monday 11 March 2024 at 7pm Kirkland Village Hall**